

SPEAKER REQUEST FORM FOR SCHOOLS

Teacher's name: _____ Grade: _____

School: _____ District: _____

School Address: _____

County: _____ School Phone: _____ # of students in the class: _____

If high school, what subject is the class? _____

Teacher's email address: _____

Date you would prefer the speaker to come, please list up to three dates that will work for you: _____, _____, _____

Time frame you would like speaker (plan for 30-45 minutes):
_____ or _____

Are you requesting a specific speaker? YES / NO Who? _____

If no, please indicate the topic(s), relating to The Post-Standard, you would like covered? _____

Do you participate in our Newspaper in Education (NIE) program by receiving newspapers in your classroom? YES / NO
Speakers are available to all classrooms, priority is given to NIE classrooms.

Thank you for your request. Please allow approximately three weeks for confirmation of your speaker. We cannot guarantee all requests will be filled. If you have any questions please call or email me.

Sincerely,

Taylor Clark
315-470-2121
tclark@syracuse.com

Send this form to:
The Post-Standard
PO Box 4915
Syracuse, NY 13221

OR Fax: 315-470-6090
