

Personal Photo Reprint Order Form

The Post-Standard's photos are for personal use only. Prior written permission is required to reprint or reproduce our photos. Only photos taken by our photographers are available. Our photo archives date back to 1995. If photo development is not possible your payment will be refunded.

Because photos are cropped at various sizes, it is possible the picture you request may not fill the entire space on the photo paper. Standard frames may not apply.

Please submit a clipping of the photograph and caption with your request or add a \$10 non-refundable research fee to the total of your payment.

<u>SIZES</u>	<u>PRICE : First print/additional prints</u>	<u>QUANTITY</u>	<u>TOTAL</u>
8X10	\$25 /15 No S&H fee	_____	_____
11X14	\$35 /\$22 + S/H \$7.00	_____	_____
16X20	\$65 /\$40 + S/H \$7.00	_____	_____
20X24	\$90 /\$50 + S/H \$7.00	_____	_____
20X30	\$150 /\$80 + S/H \$7.00	_____	_____
	\$10 research fee		_____
	8% NYS tax		_____
	TOTAL		_____

PHOTO DESCRIPTION:

Photographer: _____
 Date of publication: _____
 Section and page photo appeared: _____
 Information that appears under the photo: _____

CUSTOMER INFORMATION:

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone #: _____
 Credit card information:
 Card number: _____ Exp. Date: _____
 Signature: _____

Please call EXTRAS! with any questions, 315-470-6079.

Make checks payable to: The Post-Standard

Mailing address: The Post-Standard/EXTRAS, P.O. Box 4915, Syracuse, NY 13221

If you are not having the order mailed, EXTRAS! will call you for a pick up.

PLEASE ALLOW 3 WEEKS FOR DELIVERY

FOR OFFICE USE ONLY: Department head approval _____